

Indian Health Program (IHP)  
Responses to Request for Application (RFA)  
Fiscal Years (FYs) 2006 – 2009 Questions

- 1. California Charitable Trust Form: Consolidated Tribal Health Program (CTHP) is a 501(c )3 and we are not familiar with this. If we are not a public charity do we just indicate N/A for not applicable?**

The purpose of the California Charitable Trust Form (Form RRF-1) is to assist the Attorney General's Office with early detection of charity fiscal mismanagement and unlawful diversion of charitable assets. The Form RRF-1 is a short form calling for the most current information available to the charity and is designed to close the reporting delays on significant issues of charity fiscal accountability. For more information or to see if your agency must file a Form RRF-1 please see <http://ag.ca.gov/charities/forms.htm>. If appropriate please submit a copy of the Form RRF – 1 with your agency's application.

- 2. Is overtime an allowable expense? There are some employees who cannot flex their time and overtime (O/T) is required. CTHP minimizes O/T as much as possible, but it is necessary for some positions. If allowable, how should it be calculated? Should it be a separate line item?**

Overtime is not an allowable expense. For the purposes of the Fiscal Year (FY) 2006-2007 budget, personnel line-item calculations would be based on an individual's full time equivalent (FTE).